



150 Ford Avenue
Syracuse, NY 13207
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Role Title: Food Services and Community Engagement Coordinator

Employer: Brady Farm in partnership with FAHNN (Food Access Healthy Neighborhoods Now!)

Purpose: Support FAHNN and Brady Farm's mission of increasing food access to underserved residents in Syracuse. This role will also focus on promoting civic engagement and strengthening community cohesion through innovative programming and partnerships.

Position Type: Temporary (8-10 weeks, with potential for extension), AmeriCorps appointment

Pay Period Hours: 20 hours/week

Tentative Schedule:

- **Mondays:**
- **Tuesdays:** 3- 4 hours
- **Wednesdays:** 3-4 hours
- **Thursdays:** 3-4 hours
- **Fridays:** 2 hours
- **Saturdays:** 9 am - 3 pm, every other Saturday during the winter market

Note: No activities scheduled on federal holidays.

Position Scope

- **Reports to:** Jessi and Josh
- **Supervision Meetings:** TBD
- **Direct Supervision:** Volunteers and student interns (as assigned)

Key Responsibilities

Food Services Coordination

1. Oversee the packing and preparation of food items for retail and community programs.
2. Be present during food packing to ensure operations run smoothly.
3. Manage customer orders, payments, and inventory tracking.

Community Engagement & Volunteer Management

4. Recruit, supervise, and coordinate volunteers to support food ordering and distribution.
5. Facilitate community programming as needed to increase community cohesion and promote civic engagement.

Civic Engagement & Community Cohesion

7. Develop and implement initiatives that encourage community members to connect, collaborate, and participate in civic life.
8. Foster partnerships with local organizations and stakeholders to strengthen the FAHNN Farmers market's role as a hub for community engagement.

Collaboration with SUNY-ESF

9. Collaborate with SUNY-ESF research teams to support studies related to food systems and sustainability.
10. Assist in gathering, analyzing, and submitting data for research purposes and organizational reporting.

Expected Outcomes

1. Positive relationships with volunteers, partners, and community members.
2. Quality data submitted to SUNY-ESF and Brady Farm and FAHNN leadership for research and reporting purposes.

Qualifications

- Strong organizational and interpersonal skills.
- Experience in food services, retail, or community outreach preferred.
- Interest in food systems, in particular food (in)security
- Familiarity with Syracuse neighborhoods
- Passion for social enterprise and community impact.

To Apply:

Send your resume and cover letter to jlyons@bradyfarm.org. Apply by Sunday February 2, 2025.